

# Prairie du Chien Area School District

**Innovation for Success™**

## REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **October 10, 2016** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

### I. CALL TO ORDER

*Meeting was called to order by Christine Panka at 6:30 p.m.*

#### Present BOE Members:

Nick Gilberts

Cassie Hubanks

Lynn O'Kane

Christine Panka

Duane Rogers

Devan Toberman

#### Absent BOE Members:

Kyle Kozelka

### II. PLEDGE OF ALLEGIANCE

### III. ADOPTION OF AGENDA

*Motion by Devan and seconded by Nick to accept agenda; passed unanimous with all in favor.*

### IV. SPECIAL GUEST SPEAKERS

#### A. HSR update on building addition planning

*Board agreed by consensus to go ahead with planning for the air based HVAC system*

#### B. Update Mighty River Academy of Virtual Education- Mike Liddell

### V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

- A. Approval of Payment  
(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
- B. Approval of Minutes
  - 1. 09.12.2016 Finance Committee Meeting
  - 2. 09.12.2016 Regular Board Meeting
  - 3. 09.26.2016 Special Meeting
  - 4. 09.26.2016 Building and Grounds Committee Meeting
  - 5. 09.26.2016 Finance Committee Meeting
- C. Personnel
  - 1. Approval
    - a) Taegan Stine Sub Teacher
    - b) Rita Martin BV Aide
    - c) Sallee Scarff BV Aide
    - a) Katie Stock Sub Teacher
  - 2. Resignation
    - a) Tammie Katzung BAK Aide
    - b) Amber Narvaez Gymnastics Coach
- D. Youth Options (if any)

*Motion by Devan and second by Cassie to accept consent agenda items; passed unanimous with all in favor.*

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS (These are listed for reference, but will not be read off at meeting to expedite the agenda)

- A. Upcoming Meetings and Board Items
  - 1. 10/24/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
  - 2. 10/24/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
  - 3. 10/25/2016 Compensation Committee Meeting 4:30 pm High School Theater.
  - 4. 11/14/2016 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
  - 5. 11/14/2016 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
  - 6. 11/28/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
  - 7. 11/28/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
- B. Information Items
  - 1. Proclamation National Lunch Week Oct 10-14

2. Proclamation Gifted Education Week Oct 16-22
  3. 10/13/2016 WASB/WSAA School Law Seminar Wis Dells
  4. 11/12/2016 WASB Legislative Advocacy Conference Stevens Point
  5. 1/17/2016 96th WI State Education Convention 2017 Milwaukee
  6. 2/23/2016 WASB 2016 Legal & Human Resources Conference Wis Dells
- VIII. REPORTS AND DISCUSSION (action if appropriate)
- A. Superintendent/Building Administrator's Report/Presentation
    1. Community Connections and Celebrations
    2. School Report Card information
- IX. OLD BUSINESS (action if appropriate)
- A. Crossing Rivers Health Transfer of Property

*No new information*

- B. Possible Class Night change to Senior Awards Dinner

*Still a work in progress - no final recommendation at this time*

- C. Select a School Board Member to serve as alternate for the PdC Public Library Board: The Library Board desires that the School have a backup person to sit in on the Library Board when Mr. Johnson cannot attend; State statute establishes that there must be a school district representative-either the superintendent or the superintendent's designee. The specific statute language governing school district and municipal governing body appointments is: 43.54(1)(c) The appointing authority shall appoint as one of the members a school district administrator, or the administrator's representative, to represent the public school district or districts in which the public library is located.

*Lynn has volunteered to be alternate on Library Board and Christine will be second alternate*

- D. B&G Recommendation to approve Grasshopper Zero Turn Mower

*Motion by Nick and second by Devan to approve Grasshopper Mower purchase; passed unanimous with all in favor*

- E. Open retirement window for Teachers and Support Staff

*More research to be done - add back again on November agenda*

- F. Site administrator contracts

*By consensus, retain same contract breakage amount. Add back again on November agenda. Future consideration of contract breakage fee for teacher contracts; add to next Finance Committee agenda*

- X. NEW BUSINESS (action if appropriate)
  - A. Any items removed from Consent Agenda for further discussion
  - B. Fresh Fruits and Vegetables Program-BAK

*Add back in again on November agenda*

- C. Mighty River Review-Mike Liddell
- D. Scott Gordon: extension of military active duty

*Motion by Duane and second by Lynn to extend leave for Mr. Gordon to November 2017; passed unanimous with all in favor.*

- E. B&G recommends sending out an rfp for purchase of two vans on the normal replacement replacement cycle of two vehicles per year

*Motion by Nick and second by Cassie to post rfp for two vans; passed unanimous with all in favor.*

- F. HS gymnastic practice-Rental agreement with TNT- Tracy Troxel from November 7-March 4th (Cost \$2,500.00)

*Motion by Christine and second by Devan to enter rental agreement with TNT for November 7 to March 4; passed unanimous with all in favor.*

- G. RFP for superintendent search- Discuss proposals and plan next steps.

*Motion by Nick and second by Lynn to hire WASB for search services and set up a meeting to decide scope of process; passed unanimous with all in favor.*

- H. Grants & Donations read into record and approved (if any)
  - 1. Kim Krogan - backpacks and notebooks
  - 2. Fresh Fruit & Vegetable Donors
  - 3. \$2,500.00 donated by 3M for Vex Kits for PLTW Program at Bluff View School
  - 4. \$2,228.76 donated by 3M through Donorschoose.org for 5 Black Rolling Cabinet for Mr Quick's classroom
  - 5. \$2659.61 donated by 3M through Donorschoose.org for Stereomicroscopes for Mr Kohler's classroom

6. Tom and Lisa Peterson \$500.00 Boys' Soccer Uniforms
7. \$500.00 Peterson, Antoine, & Peterson, S.C. have donated to the Blackhawk Fund Platinum Sponsor
8. \$110 grant for transportation to the Mississippi River Museum/Ham House
- I. Student Travel (if any)
- J. Committee Meeting Reports by Board members (action if appropriate)
  1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
    - a) New addition to school district website "Capital Projects" link under the District tab.
    - b) Arts Midwest World Fest--report on Meeting held on Oct 4th & district interest in the partnership.

*Motion by Duane and second by Lynn to enter into agreement with Arts Midwest to bring the future programs to our community; passed unanimous with all in favor.*

2. Policy Committee
3. Building & Grounds
4. Finance
5. Legislative Advocacy
  - a) Partnering with the City of PDC and the PDC Area Chamber of Commerce to host a candidate forum on Wed., Oct 26th, 2016 at 7 PM. Sen. Jennifer Shilling along with her opponents Republican, Dan Kapanke and Independent, Chip DeNure

*Idea is scrapped*

- K. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)
  1. Wellness policy needs to be updated; fall 2017
  2. Federal overtime law change; December 2016
- XI. CLOSED SESSION
 

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers

financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

A. Administrators Review

*Motion by Christine and seconded by Lynn to go into closed session. Passed unanimously with all in favor.*

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

Absent: Kyle Kozelka

XII. RETURN TO OPEN SESSION

*Motioned by Nick and seconded by Cassie to return to open session at 8:23 p.m.; passed unanimously with all in favor.*

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

*No action.*

XIV. ADJOURNMENT

*Motion by Nick and seconded by Devan to adjourn meeting at 8:25 p.m. Passed unanimously with all in favor. Meeting Adjourned.*



President

*Notes taken by Drew Johnson and Christine Panka*